



# North Grenville Public Library

Policy Type:	Fundraising	Initial Policy Approval Date:	June 2015
Policy Title:	General Gift Acceptance Policy	Last Review/Revision Date:	June 10, 2021
Policy Number:	FR-01	Year of Next Review:	June 2025

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The North Grenville Public Library welcomes and encourages contributions from individuals, groups, foundations and businesses for the purpose of enhancing and enriching the programs and services that the library provides with the library's charitable status.

## Section 1: Ethics and Definitions

- 1) The North Grenville Public Library is committed to the highest ethical standards of philanthropy, financial accountability and development practice as articulated in the Donor Bill of Rights and the Code of Ethical Fundraising and Financial Accountability (see Related Documents at the end of this document).
- 2) The Canada Revenue Agency defines a donation as a voluntary transfer of property to the library made without the expectation that any benefit will accrue to the donor.

## Section 2: Types of Gifts

- 1) The library accepts gifts of books, pamphlets, periodicals, DVDs and other materials, only if they are suitable to the needs of the library. The library may accept equipment, if of a good quality and of use to the services of the library.
- 2) The library may accept other in-kind gifts or services as appropriate.
- 3) The library accepts monetary donations.
- 4) The library will accept planned gifts such as transfer of securities, bequests or gifts of life insurance.

## Section 3: Acceptance of Donations

1. The library evaluates all donations and accepts those which it feels align with the mission, values and standards of the library.

2. Donations will become the exclusive property of the library and must be clear and unencumbered when given. The library may accept conditions on the use and/or disposition of donations only where it deems the proposed conditions to be reasonable and feasible.
3. While honouring the wishes of donors as appropriate, the library reserves the right to use the donation in the best interest of the library, and shall make decisions regarding the investment, disposition and eventual disposal of all donations.
4. Except for temporary exhibit purposes, the library does not accept storage responsibility for books, documents, or objects owned or controlled by groups or individuals.

Signature of Chairperson: 

Approved/Revised: June 10, 2021

**Related Documents:**

*The Donor Bill of Rights. Association of Fundraising Professionals*

[http://www.afpnet.org/files/ContentDocuments/Donor\\_Bill\\_of\\_Rights.pdf](http://www.afpnet.org/files/ContentDocuments/Donor_Bill_of_Rights.pdf)

*Canadian Library Association's Position Statement: Corporate Sponsorship Agreement in Libraries*

[http://www.cla.ca/AM/Template.cfm?Section=Position\\_Statements&Template=/CM/ContentDisplay.cfm&ContentID=3037](http://www.cla.ca/AM/Template.cfm?Section=Position_Statements&Template=/CM/ContentDisplay.cfm&ContentID=3037)

*Public Libraries Act, R.S.O. 1990, c. P44, s. 15(1)*

*NGPL Collection Development Policy - under development*